

PROGRAM DESIGN EVALUATION INPUT TEMPLATE

DRAFT VERSION 1.0

October 9, 2007

The current draft version of this document is intended for internal discussion purposes only.

EM&V PROGRAM DESIGN EVALUATION INPUT TEMPLATE

PROGRAM NAME:	
PROGRAM MANAGER:	

Please complete this form for all Conservation and Demand Management program proposals. As per the Evaluation Protocols, this template is to be completed or updated each year of a programs delivery.

OVERVIEW

PROGRAM TYPE	
Resource Acquisition	<input type="checkbox"/>
Market Transformation	<input type="checkbox"/>
Capability Building	<input type="checkbox"/>

CONSERVATION CATEGORY	
Demand Management / Conservation Behaviour	<input type="checkbox"/>
Energy Efficiency	<input type="checkbox"/>
Fuel Switching	<input type="checkbox"/>
Customer-Based Generation	<input type="checkbox"/>

PROGRAM DESCRIPTION

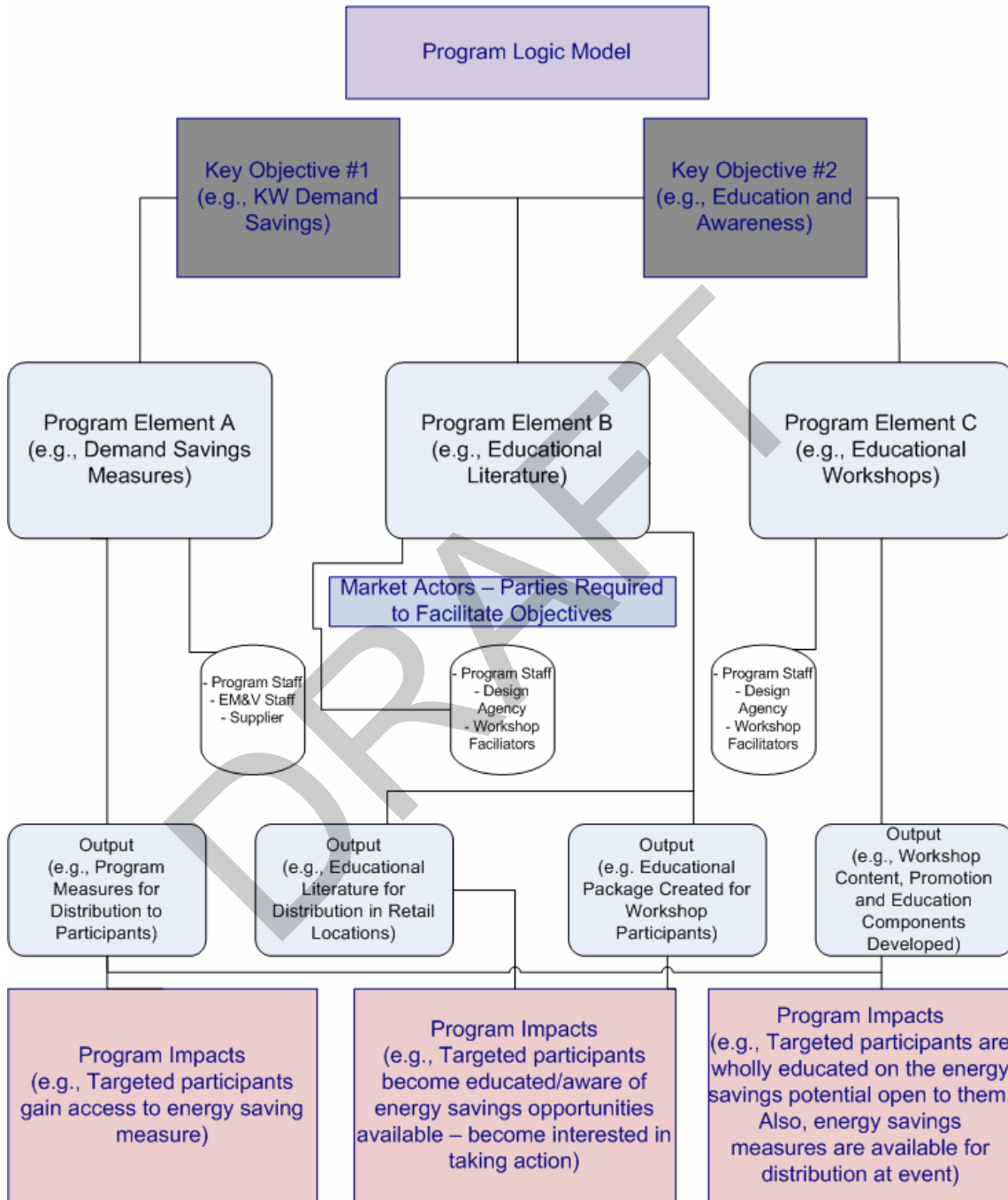
Please briefly describe the program.

PROGRAM THEORY / PROGRAM LOGIC MODEL*

Please provide a description of the Program Theory, including identification of all desired program objectives. The program theory describes how the various program elements will work together to facilitate the achievement of the desired program objectives. Please use a Program Logic Model to produce a visual representation of the programs delivery and implementation chain (a sample Program Logic Model is demonstrated on the following page). Please speak with EM&V Staff if you have any questions with regard to the completion of the Program Logic Model.

The Program Theory and Program Logic Model should demonstrate the anticipated program delivery channels and strategies.

Example Program Logic Model:



* Within the Program Theory description, please provide a brief explanation of all items included in the Program Logic Matrix (e.g., Objective, Program Elements, Delivery Strategy, Program Impacts, etc.).

PROGRAM TIMING AND KEY ELEMENTS

Please list the expected date of completion of each of the identified program elements. Also, please describe the data collection and tracking methodologies anticipation as well as the corresponding responsible party.

INPUT ASSUMPTIONS / FORECASTED RESULTS

Prescriptive

Measure Name	Existing*	New**	Incentive / unit	Forecasted Participation
	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>		

*An existing measures or measures included in the OPA Measures and Assumptions List.

**New measures must be integrated into the OPA Measures and Assumptions List. A substantiation template must be completed for each measure (and be reviewed by EM&V) before they can be included on the OPA Measures and Assumptions List.

Quasi-prescriptive

Measure Name	Existing*	New**	Incentive Structure	Forecasted Savings	
				Energy (kWh)	Demand (kW)
	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>			

Custom

Incentive Structure	Forecasted Savings	
	Energy (kWh)	Demand (kW)

PROGRAM COSTS

COST DESCRIPTION	BUDGET
Development / Start-up Costs	
Administration and Overhead	
Marketing and Promotion	
EM&V	
Budget Total	

FORECASTED PROGRAM RESULTS SUMMARY

ELEMENT	FORECASTED RESULT
Peak Summer kW Savings	
Peak Winter kW Savings	
Annual kWh Savings	
Levelized Cost / kW Year (\$ / kW-yr)	
Levelized Cost / kWh (\$ / kWh)	
TRC Benefit/Cost Ratio	
Program TRC (\$)	

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